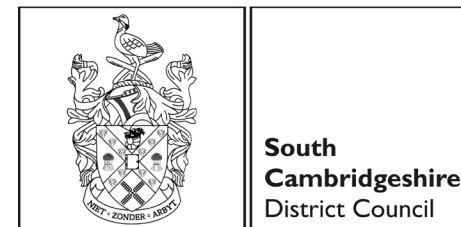


SOUTH CAMBRIDGESHIRE DISTRICT COUNCIL

FORWARD PLAN FROM 1 MARCH 2011

This Plan contains matters which the Leader of the Council believes either will be considered by Council and / or Cabinet or be subject to Key Decisions by Portfolio Holders and Officers.



The Decision Makers

The members of the Council's executive are:

Leader of the Council

Councillor Ray Manning

Portfolio Holders

Deputy Leader and Finance and Staffing

Councillor Simon Edwards

Environmental Services

Councillor Sue Ellington

Housing

Councillor Mark Howell

New Communities

Councillor David Bard

Northstowe

Councillor Tim Wotherspoon

Planning

Councillor Nick Wright

Policy and Performance

Councillor Tom Bygott

Where a decision is recorded as to be made by the Cabinet, its membership includes all of the above. Decisions will be made collectively by those members of the Cabinet present at the relevant meeting.

Where a decision is recorded as to be made by an individual councillor, the decision will be made in their capacity as the relevant Portfolio Holder.

Where a decision is recorded as to be made by an officer, the name and title of that person will be stated.

Where a decision is recorded as to be made by Council, the decision will be made collectively by those present of all 57 councillors, sitting as the full Council.

Contact Information

To contact an officer, send an e-mail to forename.surname@scams.gov.uk or call 03450 450 500 and ask to speak to that officer.

Key and other decisions expected to be made, and issues to be considered during the four months from 1 March 2011

Issue Key Decision?	Decision Maker	Timetable	Consultations	Portfolio Holder and Contact Officer	Documents submitted to the decision maker
Cambridgeshire Local Transport Plan 3 Key	Planning Portfolio Holder	08 March 2011		Planning Portfolio Holder Keith Miles, Planning Policy Manager	Report (publication expected end February 2011)
Climate Change Action Plan 2010-2013 Non-Key	New Communities Portfolio Holder's Meeting	08 March 2011		New Communities Portfolio Holder Richard Hales, Team Leader (Communities)	Report and Action Plan (publication expected end February 2011)
ORCHARD PARK Design Guidance Supplementary Planning Document (SPD) Non-Key	New Communities Portfolio Holder	08 March 2011	Orchard Park Community Council, 22 September 2010	New Communities Portfolio Holder Keith Miles, Planning Policy Manager	Report
Economic Development Strategy Key	Planning Portfolio Holder	08 March 2011	Scrutiny & Overview Committee, 2 September 2010 SMT, 16 February 2011 EMT, 23 February 2011	Cllr Nick Wright Nicole Kritzing, Development Officer	Report
Health and Safety	Environmental Services	10 March 2011		Environmental Services	Report

Issue Key Decision?	Decision Maker	Timetable	Consultations	Portfolio Holder / Contact Officer	Documents submitted to the decision maker
Enforcement Policy Key	Portfolio Holder			Portfolio Holder Christine Walker, Health and Safety Enforcement Officer	
Street Trading Policy Key	Environmental Services Portfolio Holder	10 March 2011	Licensing Committee, 21 October 2010, 3 March 2011	Environmental Services Portfolio Holder Myles Bebbington, Licensing Officer	Report
Sex Establishment Licensing Policy Key	Environmental Services Portfolio Holder	10 March 2011	Licensing Committee, 21 October 2010, 3 March 2011	Environmental Services Portfolio Holder Myles Bebbington, Licensing Officer	Report
SWAVESEY: Covell's Drain Key	Environmental Services Portfolio Holder	10 March 2011		Environmental Services Portfolio Holder Pat Matthews, Drainage Manager	Report
Strategic Risk Register Non-Key	Northstowe Portfolio Holder's Meeting	10 March 2011	Corporate Governance Committee, 28 March 2011 Council, 14 April 2011 (for information)	Northstowe Portfolio Holder John Garnham, Principal Accountant (General Fund and Projects)	Report

Issue Key Decision?	Decision Maker	Timetable	Consultations	Portfolio Holder / Contact Officer	Documents submitted to the decision maker
Homelessness Strategy Key	Housing Portfolio Holder	16 March 2011		Housing Portfolio Holder Susan Carter, Housing Advice and Options Manager, Heather Wood, Housing Advice and Options Manager	Report
Risk Management Strategy Non-Key	Corporate Governance Committee	28 March 2011	Northstowe Portfolio Holder, 10 March 2011 Council, 14 April 2011 (for information)	Cllr Peter Topping John Garnham, Principal Accountant (General Fund and Projects)	Report
Asset Utilisation & Sustainability Policy Key	Cabinet	31 March 2011	Housing Portfolio Holder, 16 March 2011	Housing Portfolio Holder Stephen Hills, Corporate Manager, Affordable Homes	Report
Housing Value for Money Task & Finish Group Non-Key	Cabinet	31 March 2011	SMT, 19 January 2011 Scrutiny & Overview Committee, 7 February 2011	Housing Portfolio Holder Jackie Sayers, Scrutiny Development Officer	Report

Issue Key Decision?	Decision Maker	Timetable	Consultations	Portfolio Holder / Contact Officer	Documents submitted to the decision maker
GIRTON: Sale of land at Wellbrook Way Key	Cabinet	31 March 2011	Housing Portfolio Holder, 16 March 2011	Housing Portfolio Holder Jenny Clark, Lands Officer	Report
Young People's Plan (previously Youth Participation Strategy) Key	Cabinet	31 March 2011	Scrutiny & Overview Committee, 24 June 2010, 6 January 2011 SMT, 5 January 2011	New Communities Portfolio Holder Tracy Mann, Development Officer	Report and Plan (publication expected mid March 2011)
South Cambridgeshire Sustainable Community Strategy 2011-2014 Key	Cabinet Council	31 March 2011 14 April 2011		Leader of Council Paul Howes, Corporate Manager, Community and Customer Services	Report
Job Evaluation Project (formerly Single Status Agreement / Equal Pay Audit) Key	Cabinet Council	31 March 2011 14 April 2011	UNISON GMB	Finance and Staffing Portfolio Holder Susan Gardner Craig, Human Resources Manager	Report (publication expected mid-March 2011)
Member Development Strategy Non-Key	Council	14 April 2011	Member Development Task & Finish Group Environmental Services Portfolio Holder	Environmental Services Portfolio Holder Patrick Adams, Senior Democratic Services Officer	Report

Issue Key Decision?	Decision Maker	Timetable	Consultations	Portfolio Holder / Contact Officer	Documents submitted to the decision maker
<p>Integrated Business Monitoring Report and Update on Financial Position 2010/11: End of Year Report</p> <p>Non-Key</p>	Cabinet	12 May 2011		<p>Finance and Staffing Portfolio Holder, Policy and Performance Portfolio Holder</p> <p>Richard May, Policy and Performance Manager, Sally Smart, Principal Accountant Financial & Systems, Graham Smith, Best Value and Management Accountant</p>	Report
<p>Addressing the Economic Downturn - Year End Report</p> <p>Non-Key</p>	Cabinet	12 May 2011		<p>Planning Portfolio Holder</p> <p>Nicole Kritzinger, Development Officer</p>	Report
<p>Review of Waste and Recycling Collection Arrangements from Village Halls</p> <p>Key</p>	Environmental Services Portfolio Holder	17 May 2011		<p>Environmental Services Portfolio Holder</p> <p>Paul Quigley, Environment Services Manager</p>	Report (publication due 9 May 2011)
<p>Health and Safety Service Plan</p>	Environmental Services Portfolio Holder	17 May 2011		Environmental Services Portfolio Holder	Report

Issue Key Decision?	Decision Maker	Timetable	Consultations	Portfolio Holder / Contact Officer	Documents submitted to the decision maker
Key				Carol Archibald, Food Control & Health & Safety Team Leader	
Responsive Repairs Contract (Direct Labour Organisation [DLO]) Key	Housing Portfolio Holder	18 May 2011	Tenants' Participation Group Members and Officers of the Council SMT, 16 February 2011	Housing Portfolio Holder Stephen Hills, Corporate Manager, Affordable Homes	Report
Write-offs: Annual Report to Council Non-Key	Council	26 May 2011		Finance and Staffing Portfolio Holder Alex Colyer, Executive Director, Corporate Services	Report
Sizes, terms of reference & appointments to committees, joint committees and working groups for 2011-12 Non-Key	Council	26 May 2011		Fiona McMillan, Legal & Democratic Services Manager and Deputy Monitoring Officer	Report
Appointments to Outside, Joint & other Member Bodies	Council	26 May 2011		Fiona McMillan, Legal	Report

Issue Key Decision?	Decision Maker	Timetable	Consultations	Portfolio Holder / Contact Officer	Documents submitted to the decision maker
2011/12 Non-Key				& Democratic Services Manager and Deputy Monitoring Officer	
Annual Scrutiny & Overview Committee Report Non-Key	Council	26 May 2011	Scrutiny & Overview Committee, 24 March and 28 April 2011	Cllr James Hockney, Scrutiny & Overview Chairman Jackie Sayers, Scrutiny Development Officer	Report
Annual Standards Committee Report to Council Non-Key	Council	26 May 2011		Fiona McMillan, Legal & Democratic Services Manager and Deputy Monitoring Officer	Report
Annual Climate Change Working Group Report Non-Key	Council	26 May 2011		Richard Hales, Team Leader (Communities)	Report
Major Opposition Group Leader's Annual Report to Council (discretionary) Non-Key	Council	26 May 2011		Cllr Sebastian Kindersley	Report
THERE ARE NO SCHEDULED MEETINGS OF CABINET OR COUNCIL IN JUNE					